

**Supplement to PTAX-300-R
Parsonage / Convent Questionnaire
Religious Application for Non-homestead Property Tax Exemption**

PIN: 89 - ____ - ____ - ____ - ____ - ____ - ____ - ____

Name of Owner/Applicant: _____

IDOR Docket Number: ____ - 89 - ____ - ____ - ____ - ____

Please type or print the answers to the following questions in the space provided. Attach additional sheets only if necessary to elaborate. If question one is answered "YES" and question two is answered "NO", the remaining questions need not be answered. This questionnaire must be attested to on the reverse side.

1. Is the minister required, as a condition of employment or association, to reside in the parsonage/convent?

YES NO

2. Does the minister have any ownership interest in the parsonage/convent?

YES NO

3. Where is the parsonage/convent located in relation to the church/s served, (i.e., immediately adjacent, directly across the street, one block north, etc.)? A plot plan showing the relative location of the church and parsonage/convent will be helpful.

4. What duties, if any, require the minister to live in close proximity to the church?

5. How frequently are the duties described in question number 4 preformed?

6. What duties, if any (whether religious or administrative), are performed in the parsonage/convent itself? What is the frequency of these duties?

7. What unique facilities, if any, are located in the parsonage/convent and used for public religious worship or instruction?

8. Is any room or other designated area in the parsonage/convent used primarily by the minister or others for performing church functions or religious instruction?

9. Please explain any other facts that tend to demonstrate that the parsonage/convent is used, in a primary sense, for purposes which are reasonably necessary for the accomplishment and fulfillment of religious objectives or efficient administration, of the particular church or other religious institution owning the property.

I, _____.
Print Name and Title

Do hereby attest that the answers to the above questions
Are accurate and complete to the best of my knowledge
and belief.

Signature and Date