



STEPHENSON COUNTY HIGHWAY DEPARTMENT

Chris L. Isbell, P.E.

FREEDOM OF INFORMATION ACT

October 8, 2010

This facility: Stephenson County Administrative Offices
295 W. Lamm Rd.
Freeport, IL 61032

- This facility is part of the County of Stephenson and houses the following County offices: Highway Department, Zoning Department, Emergency Management Department and the Environmental Health Department.
- The Stephenson County Highway Department has an annual budget of \$3,385,748.
- The Stephenson County Highway Department employs 18 full and part time employees.
- The functions of this office include, but are not limited to , oversight responsibilities of the County Highway system, road and bridge related contracts for construction and maintenance of the County Highway system, administration of State and Federal funds for the County and Township highway system and other duties as outlined in the Illinois State Statutes
- All records regarding this office may be obtained by contacting the County Highway Department, 295 W. Lamm Rd, Freeport, IL 61032. This office operates Monday thru Friday, 7:00 AM to 3:30 PM CST with the exception of Legal or Court holidays
(<http://www.co.stephenson.il.us/support/Holidays-2010.pdf>)

Freedom of Information request must be made in writing; a template form is available for use but is not mandatory. Request may be made via mail, special courier, email or other means as long as it is in writing.

Requests should be as detailed as possible to assist in finding the requested information in a timely fashion.

The designated Freedom of Information Officer for the County Highway Department is:

Marcia Hammer – Financial Secretary- email mhammer@co.stephenson.il.us